



0121 796 1330

solihullfootballcentre@gmail.com

Brick Kiln Lane, Hillfield, Solihull, B91 3LD

www.solihullfootballcentre.co.uk



## Solihull Football Centre Booking Form

Contact Details	
Club/Group Name:	
Main Contact Name:	
Address:	
Invoice Address if different from above:	
Email:	
Telephone/Mobile:	

Booking Information		
Facility Required	1x Half Pitch	2x Half Pitch (or full pitch)
<b>Please cross</b>		

Day of Booking	<input type="text"/>	Date from	<input type="text"/>	Date to	<input type="text"/>
		Time from	<input type="text"/>	Time to	<input type="text"/>
Frequency of Booking:	<input type="checkbox"/> Weekly	<input type="checkbox"/> One Off			
Purpose of Booking:	<input type="text"/>				
Approx No's Attending:	<input type="text"/>				

## Pitch Information/Fees

All pitches are booked for a minimum of 1 hour, for payment terms please refer to the terms and conditions below.

Regular Half Pitch Off Peak Booking (9.00-17.00)	£35 per hour
Regular Half Pitch On Peak Booking (17.00-22.00)	£40 per hour
One Off Half Pitch Off Peak Booking (9.00-17.00)	£37 per hour
One Off Half Pitch On Peak Booking (17.00-22.00)	£42 per hour

## Payment Details

Can be made by cheque or bank transfer, details below:

**BACS Payment: MP Sports**

Barclays Bank

Account Number: 23569675

Sort Code: 20 77 62

**Payment by Cheque**

Cheques should be made payable to MP Sports (Solihull).

All charges include use of the facilities floodlights, toilets and car park.

## For Office Use Only

Booking Confirmed by:  Date:

Booking Ref Number:  Total Cost:  Payment Received:

I have read and understood the terms and conditions of hire below and accept responsibility on behalf of the club/organisation.

Signature:

Print Name:

Date:

Please email completed forms to the email address above or post to:  
268 Tanworth Lane, Shirley, Solihull B90 4EA



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## Terms and Conditions

### 1. Bookings

Pitch hire can be provisionally booked over the phone on the website or by emailing [solihullfootballcentre@gmail.com](mailto:solihullfootballcentre@gmail.com). The booking is only confirmed once payment is made, failure to make payment will result in your organisation/team not being able to use the facilities. Hirers must play on their allocated pitch.

### 2. Payment

All one off pitch usage must be paid in full, one week before the date of booking. Regular bookings must be paid upfront every month. Invoices will be sent on the 28<sup>th</sup> of every month for the following month, invoices should be paid within 14 days of date sent. Payments can be made in cash, cheque, credit/debit card or BACS Payment. Failure to make payment will result in your organisation/team not being able to use the facilities.

### 3. Cancellations

To cancel a pitch you must give 48 hours notice by emailing [solihullfootballcentre@gmail.com](mailto:solihullfootballcentre@gmail.com) do not leave a voice message or verbal message to staff. Solihull Football Centre reserves the right to request 50% of the booking charge if 48 hours notice is not given.

### 4. Unauthorised Use

Any group found to be playing on a pitch without a prior valid booking will be charged at the normal hourly rate and may be refused further use of the pitch.

### 5. Notifications

Booking/cancellation notifications will be sent out by email only. A valid email address must be provided on our booking form. Please ensure you have a valid copy of the booking confirmation on the day.

### 6. Facilities

All facilities must be left tidy after use. This includes removing any litter from the site and disposing in the bins provided. Chewing gum is NOT in any circumstances permitted on the pitches. Any damages or additional cleaning will be chargeable to the organisations/team.

### 7. Footwear

Footwear for playing on the Astro Turf pitch is boots with moulded studs; screw-in studs are not acceptable. Do not use spiked footwear, blades or flat soled (e.g. trainers) on pitches.

### 8. Insurance, Accident and Injuries

All hirers must hold up to date public liability Insurance. A copy of the appropriate insurance must be provided prior to commencement of first booking. Solihull Football Centre are not responsible for any accident or injury sustained when using our facility. The hirer accepts full responsibility for any damage to or theft of property occurring during the period for which the premises are hired.

The hirer holds full responsibility for the safety of all participants during the hire.

**9. Under 16's**

Organisations or teams using the pitch for Under 16's will be required to comply with additional procedures prior to booking our facilities.

**10. Conduct**

Those using the facility must ensure that their players, visitors and supporters behave in a respectful manner towards other players, staff, supporters and visitors. Offensive behaviour will not be tolerated and could result in further bookings being refused. All players, staff and visitors must adhere to our code of conduct while on site.

**11. Failure to comply with the above terms and conditions may result in the termination of any existing or future bookings.**

**12. NO FOOTBALL BOOTS TO BE WORN IN THE CLUBHOUSE**



## **Code of Conduct-** a must read for all Pitch participants!

- Arrival and departure times for pitch use should be strictly observed and Solihull Football Centre expects that all hirers will be off this area at their allocated booking time.
- The Group Leader/coach is responsible for the conduct of his/her members or players and must ensure proper use of the facility.
- No smoking on the pitches.
- No alcohol is to be consumed on or around the pitches.
- Remove all litter, plastic drink bottles etc. when leaving the pitch.
- Footwear for playing on the pitch is boots with moulded studs; screw-in studs are not acceptable. Do not use spiked footwear, blades or flat soled (e.g trainers) on pitches.
- Clean footwear on boot wipers before entering the pitch and when leaving the pitch. **NO BOOTS TO BE WORN IN THE CLUBHOUSE.**
- Spectators are to remain outside of the playing surface at all times.
- Do not allow pets or animals on to the pitches. Guide dogs are accepted.
- Solihull Football Centre cannot be held liable for the loss or damage of valuables.



- Foul language and offensive behaviour will not be tolerated; you will be requested to leave the site immediately and without recourse.
- Physical intimidation or violence towards staff or fellow users will not be tolerated; you will be requested to leave the site immediately and without recourse.
- Players and their guests must treat fellow users and staff with courtesy and respect at all times.
- In the event of intentional damage being caused to the pitch during a booking the lead contact may be held accountable for the cost of repair.
- All additional facilities e.g. changing rooms will be respected and kept in a neat order.
- Solihull Football Centre reserves the right to terminate or cancel any booking without notice.
- No 'Chewing Gum' to be eaten while on pitches and refrain from spitting.
- Food, drink inc chewing gum are strictly prohibited within the pitch area. Water bottles are permitted and should be removed after the session.

Players and guests are expected to conduct themselves with courtesy and sportsmanship at all times while in and around the pitch. Those who do not conform to our code of conduct are subject to disciplinary action, including fines and permanent suspension.