**Solihull Football Centre**

**Booking Form**

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| Contact Details | |
| Club/Group Name: |  |
| Main Contact Name: |  |
| Address: |  |
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| Invoice Address if different from above: |  |
| Email: |  |
| Telephone/Mobile: |  |

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| Booking Information | | |
| Facility Required | 1x Half Pitch | 2x Half Pitch (or full pitch) |
| **Please cross** |  |  |

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| Day of Booking Date from Date to  Time from Time to    Frequency of Booking: Weekly One Off  Purpose of Booking:  Approx No’s Attending: |

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| Pitch Information/Fees  All pitches are booked for a minimum of 1 hour, for payment terms please refer to the terms and conditions below. | |
| Regular Half Pitch Off Peak Booking (9.00-17.00) | £40 per hour |
| Regular Half Pitch On Peak Booking (17.00-22.00) | £40 per hour |
| One Off Half Pitch Off Peak Booking (9.00-17.00) | £45 per hour |
| One Off Half Pitch On Peak Booking (17.00-22.00) | £45 per hour |
| Weekends regular half a pitch Weekends one off half a pitch | £40.00 per hour  £45.00 per hour |
| Payment Details | |
| Can be made by cheque or bank transfer, details below:  **BACS Payment: MP Sports**  Barclays Bank  Account Number: 23569675  Sort Code: 20 77 62  **Payment by Cheque**  Cheques should be made payable to MP Sports (Solihull). | |

All charges include use of the facilities floodlights, toilets and car park.

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| For Office Use Only |
| Booking Confirmed by: Date:  Booking Ref Number: Total Cost: Payment Received: |

I have read and understood the terms and conditions of hire below and accept responsibility on behalf of the club/organisation.

Signature: Print Name: Date:

Please email completed forms to the email address above

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| Terms and Conditions |
| 1. **Bookings**   Pitch hire can be provisionally booked over the phone on the website or by emailing [solihullfootballcentre@gmail.com](mailto:solihullfootballcentre@gmail.com) The booking is only confirmed once payment is made, failure to make payment will result in your organisation/team not being able to use the facilities. Hirers must play on their allocated pitch.   1. **Payment**   All one off pitch usage must be paid in full, one week before the date of booking. Regular bookings must be paid 4 weeks upfront every month. Invoices will be sent every four weeks,, invoices should be paid within 7 days of date sent. Payments can be made in cash, cheque, or BACs Payment. Failure to make payment will result in your organisation/team not being able to use the facilities.   1. **Cancellations**   To cancel a pitch you must give 7 days notice by emailing [solihullfootballcentre@gmail.com](mailto:solihullfootballcentre@gmail.com) do not leave a voice message or verbal message to staff. Failure to do so will result in no refund.   1. **Unauthorised Use**   Any group found to be playing on a pitch without a prior valid booking will be charged at the normal hourly rate and may be refused further use of the pitch.   1. **Notifications**   Booking/cancellation notifications will be sent out by email only. A valid email address must be provided on our booking form. Please ensure you have a valid copy of the booking confirmation on the day.   1. **Facilities**   All facilities must be left tidy after use. This includes removing any litter from the site and disposing in the bins provided. Chewing gum is NOT in any circumstances permitted on the pitches. Any damages or additional cleaning will be chargeable to the organisations/team. Customers must bring their own football and bibs.   1. **Footwear**   Footwear for playing on the Astro Turf pitch is boots with moulded studs or astro trainers, screw-in studs are not acceptable. Do not use spiked footwear, blades or flat soled (e.g trainers) on pitches.   1. **Insurance, Accident and Injuries**   All hirers must hold up to date public liability Insurance. A copy of the appropriate insurance must be provided prior to commencement of first booking. Solihull Football Centre are not responsible for any accident or injury sustained when using our facility. The hirer accepts full responsibility for any damage to or theft of property occurring during the period for which the premises are hired.  The hirer holds full responsibility for the safety of all participants during the hire. |

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| 1. **Under 16’s**   Organisations or teams using the pitch for Under 16’s will be required to comply with additional procedures prior to booking our facilities.   1. **Conduct**   Those using the facility must ensure that their players, visitors and supporters behave in a respectful manner towards other players, staff, supporters and visitors. Offensive behaviour will not be tolerated and could result in further bookings being refused. All players, staff and visitors must adhere to our code of conduct while on site. No dogs except guide dogs are allowed on site.   1. **Failure to comply with the above terms and conditions may result in the termination of any existing or future bookings.** 2. **NO FOOTBALL BOOTS TO BE WORN IN THE CLUBHOUSE** 3. **Customers must bring their own football and bibs.** |